



Architectural Review Application

Summers Landing Homeowners Association

c/o Elite Community Management

11915 Main Street, Fredericksburg, VA 22408

Telephone: (540) 371-0652; Email: KPorter@elitecm.biz; FAX: (540) 371-0690

In accordance with the legal documents of the Summers Landing Homeowners Association,
I, _____ request consideration and approval for the following
modification(s) to my lot # _____ located at: _____
DESCRIPTION OF WORK (continue on back, if necessary): _____

IMPORTANT NOTE – APPLICATION MUST INCLUDE THE FOLLOWING (please check off):

- County Recorded Plat showing the location of proposed improvements (should be in your closing paperwork)
- Specifications of Materials on all improvements
- Measurements of all improvement (exterior elevations)
- Picture or Architectural Drawing
- Color Scheme and other details affecting the exterior appearance
- Signed Application

Estimated Start Date: _____

Estimated Completion Date: _____

I have read the legal documents of the Association and am aware of all regulations concerning this project. I understand that any construction or exterior alteration undertaken by me, or in my behalf, before final application approval, is not allowed. I understand that if such construction does take place prior to final approval I may be sanctioned under the Virginia Property Owners Association Act and the Association's Policy Rules and Regulations No. 2003-01, "Creation of Procedures to Ensure Due Process in Enforcement Cases." **I also understand that if a county permit is required, it is my responsibility to obtain the permit(s) before construction begins.** I further understand that I am responsible for the upkeep and maintenance of all modifications made to the lot. I assume total responsibility and liability for all modifications approved, and release the Association from claim regarding these modifications. I hereby authorize members of the Board of Directors and the Architectural Control Committee (ACC) to enter upon my lot for the purpose of inspecting the proposed project, the project in progress, and the completed project.

Applicant's Signature: _____

Date: _____

Applicant's Phone #: _____

Email: _____



Summers Landing

DESCRIPTION OF WORK (continued from front, if necessary): _____

DO NOT WRITE BELOW THE DOTTED LINE

ACC's Recommendation:

Approval: _____

Disapproval: _____

Date: _____

Remarks: _____

Board of Directors Recommendation: Concurrence: **Date:**

Application Returned for Additional Documentation: _____ Date: _____

Project Appeal Procedure: If you disagree with the decision of the ACC you may request a hearing by the Summers Landing Board of Directors. Please provide a written request to the Board within 30 days.

PLEASE NOTE: The review process takes 30 to 45 days for a fully completed application.